

## **Internal Auditor - Financial Institution - Kerry**

Our client, a well established Financial Institution, wishes to fill the role of Internal Auditor. The purpose of the position will be to work with the Audit Committee and management to act as an Internal Auditor providing independent and objective assessments across all the financial institution's activities.

We are looking for applications from suitably qualified persons to fill the above vacancy.

The candidates must have a recognised accountancy qualification and have at least 3 years audit experience. (Internal audit and/or financial institution experience would be an advantage). Regulatory Financial Institution regulatory knowledge/experience is desirable. Candidates will be expected to have excellent inter-personal, report writing and computer skills.

### **Internal Auditor Job Specification**

#### **Role :**

- Act as an Internal Auditor providing independent and objective assessments across all the financial institution's activities
- Maintain a knowledge base to ensure best practices are always implemented
- Plan and execute work in accordance with the standards of the Institute of Internal Auditors
- Develop a thorough understanding of the operations of the financial institution
- Plan and execute fieldwork and develop recommendations regarding internal control improvements which may involve operational enhancements or efficiencies
- Assess the effectiveness of the financial institution's risk management system
- Prepare monthly reports for presentation detailing activities carried out, principal findings, recommendations made and other matters of significance.
- Liaise and meet regularly with the financial institution in regards to :
  - Planning of work
  - Reporting of findings
  - Development of recommendationsto ensure the successful development of the internal audit function in the financial institution.
- Meet regularly with the Manager to consider findings implementation of recommendations
- Deliver audit activities in an efficient and cost-effective manner within budget
- Engage in assignments, as required, in the financial institution which do not compromise the independence of the role

**Personal Qualities**

- Excellent reputations for integrity and teamwork
- Ability to process and respect confidential information
- Effective oral and written communication skills
- Excellent interpersonal skills including the ability to interact effectively with the financial institution's personnel
- Ability to analyse audit data
- Ability to work on own initiative
- Meet Fitness & Probity requirements

**Professional Qualification/ Experience :**

- Recognised Accounting qualification with a minimum of three years auditing experience (Internal Auditing and Financial Institution experience would be advantageous)
- Computer literate

Candidates must submit their up to date CVS by email to:

[brendan@solutionsrecruitment.ie](mailto:brendan@solutionsrecruitment.ie)

Phone : 0667129579 ( Brendan Timothy )

CVs must be received by Friday 9<sup>th</sup> of January 2015.